



MEETING MINUTES

ELECTION COMMITTEE

LOCATION: CAMPUS CLUB BOARDROOM, GORDON WILLEY BUILDING

DATE: JANUARY 18, 2013

TIME: 3:00PM

PRESENT:

- Christopher Van Berkum, Chief Returning Officer
- Rebecca Anne Bloom, Student Representative
- Jeremy Baarbe, Board of Director Representative
- Kyle Kellar, Board of Director Representative, Chair
- Laetitia Ndong, Student Representative
- Rachel Calvelli, President
- David Cook, General Manager

MINUTE TAKER:

Donna Judson, Office and Health Plan Coordinator

OPENING:

Rachel Calvelli, Acting Chair, called the meeting to order at 3:02pm and reported quorum was met with 5 students and 3 nonvoting staff present.

AGENDA ITEM	DISCUSSION	ACTION ITEM/FOLLOW UP
ADDITIONS OR AMENDMENTS TO THE AGENDA	<p>David Cook requested an in-camera session added to the agenda.</p> <p>Moved by Kyle Kellar; seconded by Jeremy Baarbe;</p> <p>That an in-camera session be added to the agenda to deal with an alleged Election Policy infraction. Motion Carried</p> <p>Moved by Kyle Kellar; seconded by Jeremy Baarbe;</p> <p>That approval 5 f) be added to the agenda. An Interpretation of the Student Association General By-Law. Motion Carried</p>	
APPROVAL OF THE AGENDA	<p>Moved by Jeremy Baarbe; seconded by Kyle Kellar;</p> <p>That the agenda be approved as amended. Motion Carried</p>	



<p>DECLARATION OF CONFLICT OF INTEREST</p>	<p>Jeremy Baarbe declared a possible conflict of interest. He is friends with someone who may be running in the General Election. He will be impartial and has taken steps to separate himself from this person. Jeremy stated that he would not be involved in any decisions made by the Election Committee regarding this candidate if they do run.</p> <p>David Cook stated that Jeremy must always be impartial as a member of the Election Committee.</p> <p>Kyle Kellar questioned how he has separated himself from this person.</p> <p>Jeremy stated he will not communicate with the person in question during the Election period and he has suspended partnerships on committees they both sit on. He did offer to step down from the Election Committee if the members felt he should.</p>	
<p>APPROVAL APPOINT CHAIR AND RECORDING SECRETARY</p>	<p><u>Appoint Chair</u> Moved by Jeremy Baarbe; seconded by Laetitia Ndondo;</p> <p>That Kyle Kellar is appointed the Chair of the Election Committee. Kyle accepted the nomination. Kyle stated he has a working knowledge of chairing committees, sits on the Board of Directors and has a knowledge of the SA policies and Roberts Rules. Motion Carried</p> <p><u>Recording Secretary</u> Moved Laetitia Ndondo; seconded by Jeremy Baarbe;</p> <p>That Donna Judson is appointed the Recording Secretary for the Election Committee. Donna accepted the nomination. Motion Carried</p>	
<p>APPROVAL CONFIRMATION OF NOMINATION PACKAGE</p>	<p><u>Confirmation of Nomination Package</u> Moved by Rachel Calvelli; seconded by Laetitia Ndondo;</p> <p>To approve the Nomination Package as presented by the CRO.</p> <p>The CRO asked for clarification on some information in the Nomination Package prior to the approval.</p> <p><u>Submission of Expense Forms</u> Final Date to submit Election expenses – should it be Monday, February 18th at 4pm since UOIT students are on reading week.</p> <p>Moved by Rachel Calvelli; seconded by Laetitia Ndondo;</p> <p>That the Candidate Election Expense Form is due on</p>	



	<p>Tuesday February 19, 2013 by 4:00pm in the CRO office. A friendly amendment was made by Jeremy Baarbe to add: with the understanding that a late submission would be accepted at the discretion of the CRO due to personal circumstances. Decisions will be made on a one off basis. <p style="text-align: right;">Motion Carried</p></p> <p><u>Police Checks</u> Moved by Jeremy Baarbe; seconded by Laetitia Ndondo; That a candidate must submit a receipt for a police check with the Candidate Expense Form prior to ratification by the Board of Directors. <p style="text-align: right;">Motion Carried</p></p> <p><u>Board of Directors Honorarium</u> CRO asked for clarification on a ruling on an international student accepting the honorarium for Board of Directors.</p> <p><u>Board Training</u> Donna Judson reported that she has contacted the Policy Governance Specialist but is still waiting for available dates. The Election Committee agreed that the date for Board training can be announced at the All Candidates Meeting.</p> <p><u>President and VP Salaries</u> Rachel Calvelli will provide the correct amounts to the CRO for the Nomination Package. The committee voted to accept the amended Nominations Package. <p style="text-align: right;">Motion Carried</p></p> <p>Moved by Rachel Calvelli; seconded by Laetitia Ndondo; That the Committee suspends Robert's Rules to return to the previous motion to add information. <p style="text-align: right;">Motion Carried</p></p> <p>Moved by Rachel Calvelli; seconded by Laetitia Ndondo; That the Presidents Housing Accommodation compensation approved by the Board of Directors be added to the Nomination Package under the Presidents benefits. <p style="text-align: right;">Motion Carried</p></p>	<p>Action: Full time staff will seek information on an International student accepting an honorarium.</p> <p>Action: Rachel Calvelli will provide the CRO with the salary increases for the President and VP's as approved by the Board of Directors for the Nomination Package.</p>
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<p>APPROVAL CANDIDATES PACKAGE</p>	<p><u>Candidates Package</u> CRO asked if a candidate forum will be held at the Pickering Learning site. Rachel Calvelli reported that she has discussed this internally with staff and the consensus is that this location is defined as a learning site not a campus. The committee agreed that a forum will not be held at the Pickering Learning Site because they are not equipped to hold a forum. There will be a polling station located at the site for voting days and candidates are welcome to campaign in person at the site.</p> <p>Moved by Rachel Calvelli; seconded by Jeremy Baarbe;</p> <p>That the Pickering Learning Site be removed from the list of locations to hold forums.</p> <p style="text-align: right;">Motion Carried</p> <p><u>Complaint Section</u> The CRO requested an accepted exception to 9.6.1 of the Election Policy that currently states: “Only eligible voters with some exceptions as determined by the CRO can allege violations of the Election Policy.” The CRO feels that the CRO and DRO should be the exceptions so they can bring forward violations of the Election Policy. The CRO will encourage staff to report any infractions that they are aware of; however, if the CRO or DRO do not personally see the alleged infraction it is likely that no action will be taken. The Election Committee agreed with the CRO’s interpretation of the exception.</p> <p><u>Campaign Teams</u> CRO reported that last year the Campaign Team form due on Tuesday, February 7th and if we follow the same schedule this year the form would be due on Monday, February 4th . Could forming a Campaign Team prior to the Campaign Period be considered pre campaigning? The committee debated how to distinguish between pre campaigning and team building.</p> <p>Moved by Jeremy Baarbe; seconded by Rachel Calvelli;</p> <p>That a Campaign Team Form can be submitted prior to the Campaign period and it will not be considered as pre campaigning. Jeremy Baarbe made a friendly amendment to the motion to add: the candidate cannot mention the position they are running for; any platform ideas or</p>	
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	<p>ask if the student is voting for them when they are asking someone to join the Campaign Team. The Candidate may contact people in person, individually (person to person). The committee agreed if a Candidate contacts individuals by bulk email or as a group it would be considered pre campaigning. An email to a single recipient is acceptable. Vote 4 in favour; 1 abstain.</p> <p style="text-align: right;">Motion Carried</p> <p>The committee voted to accept the amended Candidates Package.</p> <p style="text-align: right;">Motion Carried</p>	
<p>APPROVAL CAMPAIGN PERIOD</p>	<p><u>Campaign Period</u> Moved by Rachel Calvelli; seconded by Rebecca Bloom;</p> <p>That the Campaigning Period be confirmed as February 4th 2013 to February 13th 2013.</p> <p style="text-align: right;">Motion Carried</p>	
<p>APPROVAL STUDENT PROPOSED ELECTION POLICY EDITS</p>	<p><u>Student Proposed Election Policy Edits</u> Moved by Rebecca Bloom; seconded by Jeremy Baarbe;</p> <p>That the Election Committee review the student proposed Election Policy edits as presented. Rachel Calvelli informed the committee that the Board of Directors were presented with the proposed edits on January 9th and on January 16th the Board passed a motion to direct the Election Committee to review the proposed Election Policy edits and make final changes prior the Election Policy being amended. The Board did not feel they had adequate time to review the edits and research any implications the edits would have on the Election Policy. Kyle Kellar requested to step down as Chair to allow him to discuss the proposal. David Cook was appointed as Acting Chair.</p> <p>Moved by Jeremy Baarbe; seconded by Rachel Calvelli;</p> <p>That the Election Committee take a short break.</p> <p style="text-align: right;">Motion Carried</p> <p>Rebecca Bloom left the meeting at 5:12pm</p> <p>Prior to Rebecca leaving Kyle Kellar requested that the students on the committee forward their schedules to him so that he can schedule future meetings appropriately.</p> <p>Acting Chair, David Cook, reconvened the meeting at 5:21pm.</p>	



	<p>The Acting Chair reported that the proposed amendments were presented to the Board and do contradict the current approved Election Policy. There are too many possible contradictions to consider properly in such a short time period.</p> <p>Jeremy Baarbe agrees with ideas of the proposal, however, he is concerned about the timing.</p> <p>Kyle Kellar agrees the proposal has potential but he feels the committee will risk missing things and that it could make it difficult for the CRO to manage the election.</p> <p>Rachel Calvelli suggested that staff research how the proposal will affect the Election Policy and the CRO's ability to oversee the Election. Staff could also speak with other institutions that allow candidates to run on a slate.</p> <p>Moved by Kyle Kellar; seconded by Jeremy Baarbe;</p> <p>That the Election Committee tables the Student Proposed Election Policy Edits until the Election Committee deals with the election recommendations submitted by the CRO for the spring 2013 General Election.</p> <p style="text-align: right;">Motion Carried</p> <p>Kyle Kellar resumed as Chair of the meeting.</p>	
<p>APPROVAL INTERPRETATION OF THE BY-LAW</p>	<p><u>Interpretation of the By-Law</u></p> <p>The CRO reported that a UOIT student inquired if they were eligible to run in the election. The student was full time in the Fall semester and dropped to part time for the Winter semester. Is the student considered a member of the Student Association and eligible to run in the election?</p> <p>The committee agreed that the student was not full time in the Winter semester and did not pay SA fees in the Winter semester and therefore not eligible to run in the election.</p> <p>Moved by Rachel Calvelli; seconded by Jeremy Baarbe;</p> <p>That the Election Committee accept the CRO's interpretation of the General By-Law, 4.1 a i) and have the word "have" registered to "are" registered as a full time student."</p> <p>The committee feels that was the spirit and intent of the by-law. Jeremy Baarbe also reported that full time students do not pay the full Student Association fee with the Fall semester tuition but a portion each semester and therefore the student had not paid a membership fee for the Winter semester.</p> <p style="text-align: right;">Motion Carried</p>	
<p>INFORMATION CRO UPDATE</p>	<p><u>CRO Update</u></p> <p>The CRO reported that the Election planning is on</p>	



**THE STUDENT
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	<p>schedule. The Marketing Department has supplied materials and room bookings for the forums are confirmed. He still needs to meet with IT to discuss the Election process.</p> <p>He has received the first complaint.</p> <p>He will be hiring a DRO prior to Monday and the Nomination Period opening.</p>	
NEXT MEETING	The Chair will send out a meeting request for the next meeting after he receives student schedules.	
IN CAMERA SESSION	<p><u>In Camera</u></p> <p>Moved by Jeremy Baarbe; seconded by Rachel Calvelli;</p> <p>That the Election Committee move in camera at 5:41pm to discuss an Elections Policy infraction. Motion Carried</p> <p>Moved by Rachel Calvelli; seconded by Laetitia Ndondo;</p> <p>A motion to move out of an in camera session at 5:45. Motion Carried</p>	

ADJOURNMENT:

Meeting was adjourned at 5:46pm.